

**SHESEQUIN TOWNSHIP**  
Reorganization Meeting Minutes  
January 2, 2024  
2:00pm

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The reorganization meeting of the Sheshequin Township Supervisors was held on January 2, 2024 at the township building. Supervisors attending were Kurt Lafy, Joseph Richter (who had already been sworn in) and John Smith along with Lori Kepner – Secretary. Member of the public present at this time were Jacob Horton, Bob Horton, Laura Hewitt, and Kim Lane. The meeting was called to order at 2:00 PM by Lafy.

A Motion was made by Lafy, seconded by Smith to appoint Temporary Chairman as Joseph Richter and Temporary Secretary as Lori Kepner. Motion Passed.

**Chairman of Board**

A motion was made by Smith seconded by Lafy to appoint Kurt Lafy as Chairman of the Board. Motion passed.

**Vice Chairman**

A motion was made by Smith and seconded by Lafy to appoint Joseph Richter as Vice Chairman of the Board. Motion passed.

**Member:**

A motion was made by Lafy and seconded by Richter to appoint John Smith as Member of the Board. Motion passed.

**Road Master:** A motion was made by Lafy to appoint John Smith as Road Master with a pay rate of \$25.20 per hour, motion seconded by Richter. Motion passed. The suggested wages are to be sent to the auditors for consideration.

**Secretary/Treasurer**

A motion was made by Lafy and seconded by Richter to appoint Lori Kepner as Secretary/Treasurer, with a yearly salary of \$14,615.00. Motion passed.

**Treasurer Bond**

A motion was made by Richter and seconded by Smith to set the Treasurer Bond at \$800,000.00. Motion passed.

**Building Code/Flood Plain Officer**

A motion was made by Lafy and seconded by Richter to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

**SEO:** A motion was made by Lafy to appoint William Toth as the Township SEO. Smith seconded, motion passed.

**Chairman Vacancy Board**

A motion was made by Lafy and seconded by Smith to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

**Solicitor**

A motion was made by Lafy and seconded by Smith to retain Neimic, Smith and Pellinger for the 2024 year, until they find a replacement at a future date. Motion passed

**CDL Contact Person**

A motion was made by Smith and seconded by Lafy to appoint Lori Kepner as CDL Contact Person. Motion passed.

**Depository for Township**

A motion was made by Lafy and seconded by Smith to set the Depository for the township as PS Bank and PLGIT. Motion passed.

### **Set Wages**

A motion was made by Lafy and seconded by Richter to set the wages as follows for 2024. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly.

- |                                    |         |
|------------------------------------|---------|
| 1. Full-time Road Crew – Bob, Kyle | \$23.10 |
| 2. Part-time CDL                   | \$13.00 |
| 3. Working Supervisor              | \$13.00 |

### **Regular Monthly Meeting**

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2023 Township Meeting.

### **Holidays:**

A motion was made by Lafy and seconded by Smith to set the following Holidays for the employees. Motion passed.

- |                   |                                  |
|-------------------|----------------------------------|
| 1. New Year's Day | 5. Labor Day                     |
| 2. Good Friday    | 6. Veterans Day                  |
| 3. Memorial Day   | 7. Thanksgiving Day, & Day after |
| 4. Fourth of July | 8. Christmas Day                 |

### **EMS Coordinator**

A motion was made by Lafy and seconded by Smith to appoint Tonya Barnett as EMS Coordinator. Motion Passed.

### **Engineer:**

A motion was made by Lafy seconded by Smith to hire an engineer on an as needed basis. Motion Passed.

### **TCC Primary Delegate**

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as Sheshequin Township TCC Primary Delegate, Richter as the first alternate and Smith as the second alternate. Motion Passed.

### **Open Records Officer**

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as the Township open record officer. Motion passed.

### **Authorization of Accounts Payable**

A motion was made by Lafy and seconded by Smith to authorize Secretary/treasurer to pay bills twice a month; or as needed so late fees are not incurred. Motion Passed.

### **2024 Mileage rate**

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.67 cents per mile. Motion passed  
Total miles of township roads are 49.38 miles, Total Mills 7.36, Total Population is 1302. There was no tax increase.

### **Close Meeting**

A motion was made by Lafy and seconded by Smith to adjourn the reorganization meeting at 2:15 PM.

Minutes prepared by  
Lori Kepner, Secretary



# Sheshequin Township

## Minutes

January 2<sup>nd</sup>, 2024 Regular Meeting

Chairman Lafy opened the meeting at 2:20pm

Attendees, Chairman Kurt D. Lafy, Vice Chairman, Joseph Richter and member John Smith along with Secretary, Lori Kepner. There were several guests present, Jacob Horton, Bob Horton, Aaron Holdren, Laura Hewitt and Kim Lane. Jacob Horton and Bob Horton were present to discuss the Sewer Module that had been presented to the Supervisors months ago through Soil Services. The board discussed the changes made on the sewer module and was in favor of it. They are awaiting the final copy to approve. They will keep this process moving quickly for the Hortons. Smith made a motion to approve the December 18<sup>th</sup>, 2023 regular meeting minutes and the August 28<sup>th</sup> and October 6<sup>th</sup> special meeting minutes, prepared by Kurt Lafy, with the corrections suggested, Lafy Seconded. 3 Years

The road master provided a Verbal road report. They have plowed and sanded as needed. Smith will order 10 load of gravel from Bishops for road repairs. Smith suggested selling the Stone Rake. Litchfield would be interested in buying it, If they are interested then no formal advertising for the sale of the Rake is needed, according to the Second Class Township Code, when selling to another municipality. Lafy made a motion to move on with the sale of the Stone Rake, Richter seconded 3 years. The Grader needs tires. Smith mentioned that the New 2016 Trucks plow is broke and we need to purchase a new plow. They will continue to handle the road maintenance and snow maintenance as needed.

There is nothing new to report on the EMC, the Fire Dept., or web site. Lafy updated the board on the meetings he has had on the Solar Ordinances. The Board passed the BCTCC Resolution on the voting delegates. Lafy made the motion that Kepner, Richter and Smith will be the approved voting delegates. Smith seconded and 3 years. Lafy discussed with the Board increasing the Supervisors pay per meeting to be the maximum per year as allowed by the second class township code, which is \$1875.00. We will need a new ordinance drafted and approved. The supervisors won't be eligible for the new rate until their next term of office. Kepner will research a new ordinance.

Lafy made a motion to accept the treasurer's report. Smith seconded and 3 years.

The meeting was adjourned at 3:00pm.

Minutes prepared by Lori Kepner, Secretary